

● Standard Feature    ◐ Optional Feature

## UTILITY BILL TRACKING

	Express	Enterprise
Account & Meter Tracking	●	●
Accounts Payable or G/L Export		◐
Bill Accruals	● 2 Reports	◐
Bill Audits	●	●
Bill Flags	●	●
Bill Import	●	●
Workflow Management	●	●

## SAVINGS & ANALYSIS

Benchmark Charts	●	●
Cost Avoidance (M&V)		●
Custom Benchmarking	◐	●
Energy Use Intensity	●	●
Normalization	●	●
Use vs. Weather	●	●

## METER DATA TRACKING

Automated Meter Data Import		◐
Interval (Time-Series) Data		◐
Meter Reading Routes		◐

## SUSTAINABILITY & COMPLIANCE

ENERGY STAR Benchmarking	●	●
Greenhouse Gas Emissions	●	●
Renewables Tracking	●	●
Target Comparison	●	●

● Standard Feature    ● Optional Feature

Express

Enterprise

## REPORTING & PRESENTATION

Calendarization	●	●
Custom Fields	●	●
Easy Data Export	●	●
Energy Dashboards	●	●
PowerViews™	●	●
Project Tracking	●	●
Report Designer BI	●	●
Report Distribution		●
Report Subscription	●	●
Reports, Charts, & Graphs	●	●
TreeView Navigation	●	●
Weather Data	●	●

## DATABASE SETUP & SUPPORT

Advanced Hosting Services		●
Data Import Templates	●	●
Implementation Services	●	●
Notifications	●	●
Setup Guides	●	●
User Activity Logging	●	●
Webhooks & Events	●	●

## CHARGEBACKS & TENANT REBILLING

Bill Splits		●
Submeters & Chargebacks		●

## USER ACCESS PERMISSIONS

Unlimited Number of Users	●	●
User Permissions	●	●

## AVAILABLE ADD-ONS

Bill CAPture <sup>SM</sup>	●	●
Smart CAPture <sup>SM</sup>	●	●

# FEATURE DESCRIPTIONS

<b>Account &amp; Meter Tracking</b>	Track any commodity, unit of measure, and any type of line item detail. Includes ability to track standard bills, deregulated bills (separate LDC/supplier charges), and summary accounts.
<b>Accounts Payable or G/L Export</b>	Export audited and approved bill records to an A/P or G/L system for final processing and payment; eliminates double-entry of billing data.
<b>Advanced Hosting Services</b>	Optional services for a FedRAMP-authorized hosting environment, additional databases, self-managed access to EnergyCAP SQL Server database, single sign-on user login, expanded file storage, and more.
<b>Automated Meter Data Import</b>	Import meter data for detailed use analysis and bill verification. Ask about automated meter data acquisition via our Smart CAPture service.
<b>Benchmark Charts</b>	Rank and compare buildings and meters within peer groups. Instantly highlight outliers (abnormal meters, buildings, and bills) and prioritize energy conservation efforts.
<b>Bill Accruals</b>	Create estimated bills (accruals) based on historical bills to close out an accounting period. Export accrued bills to the General Ledger and reverse accrued transactions after the actual bill is received.
<b>Bill Audits</b>	Automatically check each bill upon entry or import to verify accuracy and flag potential problems.
<b>Bill CAPture<sup>SM</sup></b>	Utility bill processing and account management service that eliminates manual bill entry. Bill CAPture processes your utility bill data, imports it into your EnergyCAP database, and runs initial audits.
<b>Bill Flags</b>	Work order system to track, report, and manage savings and problems.
<b>Bill Import</b>	Import historical and ongoing utility bill information in Microsoft Excel or comma separated value file formats (.xls, .xlsx, .csv, or .dat). Other options available with Bill CAPture service.
<b>Bill Splits</b>	Three types of bill splits are available to distribute use and cost for shared or unmetered facilities.
<b>Calendarization</b>	Allocates weather-adjusted use and cost data to appropriate calendar month instead of billing period.
<b>Cost Avoidance (M&amp;V)</b>	Calculates savings attributable to energy management by comparing current bills to normalized baseline year. Complies with IPMVP, Section C "whole building method."
<b>Custom Benchmarking</b>	Benchmark according to criteria specific to your industry and needs, such as use/cost per area, use/cost per unit of measure, use/cost per production unit, use/cost per occupancy, use/cost per hour of operation, and more.
<b>Custom Fields</b>	Track additional details, add documents, and images important to your organization.
<b>Data Import Templates</b>	Get started quickly and reduce manual keyboard data entry by importing your organizational data and historical billing data into EnergyCAP.
<b>Easy Data Export</b>	Create bill lists and run reports for quick export to Excel or other applications for ad-hoc reporting.
<b>Energy Dashboards</b>	Create custom energy dashboards for personal use, for departments or divisions within your organization, or to display publicly.
<b>ENERGY STAR Benchmarking</b>	Interface to EPA's Portfolio Manager to obtain ENERGY STAR energy efficiency rating for buildings.
<b>Energy Use Intensity</b>	Track weather-normalized energy usage to determine long-term energy efficiency trends.
<b>Greenhouse Gas Emissions</b>	Calculate and report the GHG emissions resulting from energy use.

<b>Implementation Services</b>	Implementation support by our experienced project management and Customer Success teams to get EnergyCAP up and running quickly and train your team. Options available to fit your deadlines and budget.
<b>Interval (Time-Series) Data</b>	Import and analyze meter interval data for detailed energy consumption analysis.
<b>Meter Reading Routes</b>	Enter submeter readings to create monthly utility bills.
<b>Normalization</b>	Removes weather as a variable and lets you compare energy use year to year.
<b>Notifications</b>	Subscribe to news about application updates, new features, and system events.
<b>PowerViews™</b>	Exclusive EnergyCAP feature that puts current data at your fingertips. Trend charts and graphs are automatically displayed and updated.
<b>Project Tracking</b>	Record energy and cost savings from your energy management projects.
<b>Renewables Tracking</b>	Track renewable energy data such as recycling, solar, and wind.
<b>Report Designer BI</b>	Gain actionable insights from your energy data using the power and flexibility of your favorite business intelligence applications—Power BI®, Tableau®, Excel, and others.
<b>Report Distribution</b>	Schedule any SSRS report to be emailed to one or more user groups on a schedule you define.
<b>Report Subscription</b>	Save reports with your specifications and have them emailed to you daily, weekly, monthly, or quarterly.
<b>Reports, Charts, &amp; Graphs</b>	View and analyze utility data from a library of informative and easy-to-understand reports.
<b>Setup Guides</b>	Guides walk you through new account and meter setup, new user setup, vendor setup, bill entry, and more.
<b>Smart CAPture<sup>SM</sup></b>	Service that loads meter data into EnergyCAP for you. Interfaces with existing equipment through file transfers, APIs, and gateways.
<b>Submeters &amp; Chargebacks</b>	Enter or import submeter readings to create chargeback “invoices” for customers, other departments, or tenants.
<b>Target Comparison</b>	Compare current cost, consumption, or GHG data against reduction target or goal.
<b>TreeView Navigation</b>	Navigate a user-friendly hierarchical structure of buildings, meters, accounts, and cost centers.
<b>Unlimited Number of Users</b>	EnergyCAP is licensed for an unlimited number of users, so no need to worry about seat licenses or unexpected charges.
<b>Use vs. Weather</b>	Compare month-to-month and year-to-year bills to see the weather’s impact on energy usage.
<b>User Activity Logging</b>	Application and system messages related to primary user actions are logged and accessible for review and comment. Data imports, error messages, warnings, and other actions are recorded by user, date, time, and type.
<b>User Permissions</b>	Manage user rights on an individual basis or use EnergyCAP standard User Roles.
<b>Weather Data</b>	Analyze weather data and its impact on energy usage. Mean daily temperature is provided for all weather stations in North America.
<b>Webhooks &amp; Events</b>	Trigger custom workflows and other integrations when specific events occur in the application.
<b>Workflow Management</b>	User-configurable workflow settings for processing utility bills.

